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Headteacher: Mr P. Morgan

Thursday 12th November 2020

Dear Parent/Carer

EYC Emergency Closure Update: Afternoon Sessions Offer

Thank you for your understanding during the closure of the EYC building. Unfortunately, work to rectify the boiler is unable to start and the situation is out of our hands. Therefore, the EYC building will remain closed until at least the Christmas holidays. Regrettably we do not have the space within the main school building to accommodate all of our nursery pupils, especially with the current COVID-19 risk assessment in place.

As a result, I am writing to inform you that we are offering a temporary location for our 2 and 3-year-old provision in the interim. St James' staff will be delivering a daily afternoon session at St Michael and St John's Primary School where there is an available nursery room where we can accommodate the majority of our pupils. The sessions will run from 1:00-2:30pm and will give pupils the opportunity to continue to socialise and interact with their peers.

We have procedures in place to ensure the safety of our staff and pupils adhering to Covid Risk Assessments. The children will not be mixing with children from St Michaels and St John's and will continue to be taught by the staff they know.

You will need to take your child to the school gates at 1:00pm and ring the bell to allow access to St Michaels and St Johns. From here, take a left around the school building until you reach the nursery entrance. St James' staff will be available to direct you on the first day. Collection at 2:30pm will also be through this entrance. Parking should be available on the road opposite the school (Swallow Drive, BB1 6LE).

We ask that your child continues to wear the school uniform and we ask you not to bring any items with you except appropriate clothing for the weather e.g. gloves and hats. St James' will take any spare clothing or nappies to St Michaels and St John's if needed. Drinks will be provided for your child during the session.

Online home learning via the school website will continue to be available if you are unable to attend these afternoon sessions.

You must inform us if you wish to take up the offer of your child attending the afternoon sessions at St Michael's and St John's starting on **Monday 16th November 2020**. This is due to limited places available. Please inform St James' school office on 01254 698335. Please make sure your child attends regularly if they are offered place, otherwise their place may be offered to another child.

If you have any questions about these sessions, please feel free to contact the school office and ask to speak to Miss Dakin or Mrs Rehman for further information.

Yours sincerely

A handwritten signature in black ink, appearing to be 'P Morgan', with a long horizontal line extending to the right.

Mr P Morgan
Headteacher